



Office of the Vice Chancellor Of Research

Travel Grants to Visit Funding Agencies

Purpose

The Office of the Vice Chancellor of Research is providing partial funding to assist researchers to travel to funding agencies or other sources of extramural support.

Restrictions

Travel grants will be made for up to 2/3 of the total travel costs, to be matched by Centers, Departments, Colleges, or the traveler.

Funds from this grant may not be used for travel to workshops, conferences, or other sites such as those of collaborators or partners. If visits to funding agencies are to be accompanying other travel, the travel grant will only be considered for the incremental cost of the visit to the funding agency. Reimbursement will be based on actual expenses and itemized receipts will be required.

Eligibility

To be eligible for a travel grant to funding agencies the faculty member must hold the academic rank of Assistant Professor or higher and be employed on a full-time basis in a tenured or tenure track position; or hold the rank of Research Assistant Professor or higher and be employed on a full-time basis. Exceptions may be made by the VCR.

Deadline

Applications for travel grants may be made at any time during the year. Generally, applicants will be notified within ten business days of receipt of the application.

Submission

Fill in each section of the application, obtain signature attesting to the minimum 1/3 cost match, and return to the Office of the Vice Chancellor of Research.